



Telangana State Civil Services (Conduct Rules) 1964

(G.O. Ms. No. 468 GAD dt. 17-04-1964)

By
K.Nagaraju,
Senior Lecturer

Rule-I

Applicable to all State Government Employees

- On duty
- Under Suspension
- On leave
- On foreign Service

Not applicable to

- Judges of the High Court
- All India Service Officers
- Who are not full time employees but engaged to do certain work

Rule-2

Definitions

- District
- Government
- Government Employee
- Head of the Department
- Member of the family
- State

Rule-3

General (I)

- ✓ Devotion to duty
- ✓ Integrity
- ✓ Discipline
- ✓ Impartiality
- ✓ Sense of propriety

Rule-3

General

- (2) Unbecoming of employee or derogatory to the prestige of Govt. (Don't)
- (3) Embarrassment to official position (Don't)
- (4) Act in his best judgment (Do)
- (5) Ensure integrity, devotion duty among the subordinates (Do)
- (6) Employment of children below 14 years (Don't)

Rule-3 A

Joining of Associations by Government Employee
(prejudicial to sovereignty of state) (**Don't**)

Rule-3 B

Promptness and Courtesy (**Do**)
Dilatory tactics or willful delay (**Don't**)

Rule-3 C

Prohibition of Sexual Harassment of working women
(**POSH** **Act**)

Rule-3 D

Complaints Committee

Rule-3 D

Complaints Committees

At every work place (office), there must an Internal Complaints Committee consisting of

- ✓ Presiding Officer – 1
- ✓ Members – 2
- ✓ NGO – 1

At every District Headquarters, there must a Local Complaints Committee consisting of

- ✓ Chairperson – 1
- ✓ Member (W) – 1
- ✓ Members (Others) – 2
- ✓ Officer (SW) (ex officio) – 1



Rule-4

Strikes (Don't)

or

Similar Activities (Don't)

or

Incitement (Don't)



Rule-5

Demonstrations

(against Sovereignty, integrity, public order) (**Don't**)

Rule-6

- (i) Gifts & Services **Don't**
- (ii) Entertainments, Addresses, Felicitations **Don't**
- (iii) Staying in Private guest house **Don't**
- Accepting Trowel, Key, Scissors **Don't**

This rule shall not apply to

- ✓ Gift of trifling value
- ✓ Reasonable gifts from relatives
- ✓ Less than 200/- from friends
- ✓ Group photo with staff

Rule-6 A – Foreign Currency/Goods (WP)



Rule-7

Subscriptions **Don't**
(ask for, accept, raise)

Rule-8

Lending **Don't**

Borrowing **Don't**

Insolvency **Don't**

Rule-9

- 1) Disclose Immovable/Movable property at the time of first appointment (Do)
- 2) Immovable Property (VVP)
- 3) Movable Property (VVP)
- 4) Purchases for weddings, religious/social functions (Do)
- 5) Speculation of Immovable/movable property
- 6) Acquisition as Trustee/Government land sold or granted (Do)
- 7) Sale/Auction by the department (VVP)
- 8) Govt. may ask for declaration of property at any time & Govt. may impose restriction on possession of money at workplace
- 9) When Transferred to a place where he has interest in properties



Rule-9

Authority to accord permission

Posts outside the purview of Presidential Order

Government, HOD and Appointing Authority

Posts which fall under the purview of Presidential Order

HOD, Regional Officers and District level officers

Rule-10

Private Trade (Agencies) Don't

Business Don't

Investments

(Speculative, Embarrassing & Influencing) Don't

Rule-11

Promotion & Management of
companies in Private capacity

Don't

Rule-12

Private Employment (WP)

- ✓ Amateur in sport activities (Do)
- ✓ Examinership (Do)
- ✓ Honorary work (Social/Charitable nature) (Do)
- ✓ Occasional work of literary, artistic or scientific (Do)



Rule-13

Publication of Books (WP)
(except Literary, Artistic and Scientific)
(Copy rights)



Rule-14

Communication of Official Information (Do)
(RTI)

Rule-15

Connection with Press Don't
(Editing, Management, Publication)

Rule-16

Participation in Radio Broadcast (WP)

(Drama, Tele Serial, Films)

Contribution to Newspapers and periodicals(WP)

(Exception for literary, artistic, scientific)

Rule-17

Criticism of the Policy or Action of Government

(State/Central) Don't

Rule-18

Giving evidence before any Committee,
Commission or other Authority (WP)
(India/Abroad)

Rule-19

Taking part in Politics and Elections Don't



Rule-20

Vindication of acts and character of
Government employee (WVP)

Rule-21

Working with or under, near relatives in
Government Service (WVP)

Rule-22

Employment of a member of family in a
Private Firm having connection with
Government (VWP)

Rule-23

Dealing matters in official capacity concerning
himself, his relatives or dependents Don't

Rule-24

- 1) Extraneous influence for the furtherance of his interests **Don't**
- 2) Own case as interpellation in Parliament/Assembly **Don't**
- 3) Making representations to bother higher authorities **Don't**



Rule-25

Bigamous marriage Don't

Rule-25A

Giving/Taking/Demanding dowry Don't

Rule-26

Intoxicating drinks/ Drugs Don't



Rule-27

Interpretation

Rule-28

Repeal of Conduct Rules 1958

Rule-29

Savings of other laws